



Job Title: Native Liaison
Department: Department Of The Interior
Agency: Interior, US Fish and Wildlife Service
Job Announcement Number: R7-12-594848-JE

SALARY RANGE: \$75,156.00 to \$116,180.00 / Per Year
OPEN PERIOD: Monday, January 23, 2012 to Friday, February 03, 2012
SERIES & GRADE: GS-0301-12/13
POSITION INFORMATION: Full Time - Permanent
PROMOTION POTENTIAL: 13
DUTY LOCATIONS: few vacancy(s) - Anchorage, AK United States
WHO MAY BE CONSIDERED: United States Citizens

JOB SUMMARY:

Working for the U.S. Fish and Wildlife Service is more than a career. It is a commitment shared by more than 9,000 men and women representing a diverse range of professions, backgrounds, and specialties who are dedicated to conserving, protecting, and enhancing fish, wildlife, plants, and their habitats. From the Arctic Ocean to the South Pacific, from the Atlantic to the Caribbean, Service personnel are working hard to ensure future generations will be able to enjoy nature's beauty and bounty.

In addition to the base salary range and locality rate as previously stated, you will receive a **5.57%** Cost of Living Allowance. This allowance is subject to annual review, adjustment and gradual decrease.

For additional information about the U. S. Fish & Wildlife Service (FWS) in Alaska, visit: [FWS](#).

This position is located in Anchorage, Alaska. Information about locations within Alaska can be found at: [Alaska](#).

This position is the Native Liaison for the Office of Subsistence Management.

This position is also being announced under R7-12-593355-JE

KEY REQUIREMENTS

- U.S. Citizenship Required
- Be sure to read the "How to Apply" & "Required Documents" Sections.

DUTIES:

As the Native Liaison, you will:

- Serve as a member of the Interagency Staff Committee providing expertise and assistance on all Alaska Native issues related to the Federal Subsistence Management Program.
- Evaluate and develop strategies for resolving federal subsistence policy issues.
- Analyze proposed regulatory changes to Federal subsistence management regulations involving Alaska native and other rural users interests.
- Communicate with the Alaska native community and other rural users about a wide range of subsistence program topics.
- Serve as an expert in Alaska Native cultures.

For more information on the duties of this position contact the supervisor, Pete Probasco at (907) 786-3375.

QUALIFICATIONS REQUIRED:

We must be able to determine that you meet the specialized experience requirement - be sure to include this information in your resume. To be creditable, this experience must have been for 1 year and equivalent in difficulty and complexity to the next lower grade of the position to be filled. (Your resume must show hours worked and, if the position was seasonal, the periods you worked.)

Examples of specialized experience for GS-12 include the ability to bring together diverse Native American cultures under sensitive, controversial and sometimes hostile situations to develop relationships, resolve conflicts, and reach common solutions to benefit conservation; interpretation of Federal laws, regulations, and court decisions, Alaska Native cultures and traditional fish and wildlife use,

communicating and coordinating with diverse groups of people from different cultures, public involvement programs, applying analytical methods and techniques to identify and resolve Federal subsistence management issues; and advising upper level management on complex natural resource management issues.

Examples of specialized experience for GS-13 include the ability to bring together diverse Native American cultures under sensitive, controversial and sometimes hostile situations to develop relationships, resolve conflicts, and reach common solutions to benefit conservation; interpretation of Federal laws, regulations, and court decisions, Alaska Native cultures and traditional fish and wildlife use, communicating and coordinating with diverse groups of people from different cultures, public involvement programs, applying analytical methods and techniques to identify and resolve Federal subsistence management issues; and advising upper level management on complex natural resource management issues.

Applicants must meet the experience and/or education requirements, qualifications, and any selective placement factors that have been specified in the announcement by the closing date of this announcement.

All Federal employees must obtain and maintain a favorable background investigation/security clearance.

Direct Deposit is required.

HOW YOU WILL BE EVALUATED:

Upon receipt of your complete application package, a review of your application will be made to ensure you meet the basic qualification requirements. Your rating will be based on your responses to the Job Specific Questionnaire and the information stated in your resume. If qualified, your score may range from 70-100 points. If you meet the qualification requirements, your application will be placed in one of three categories: Best Qualified, Highly Qualified, or Qualified. Within these categories, applicants eligible for veteran's preference will receive selection priority over non-veterans. In addition, interviews may be conducted for this position. The interviews may be conducted on a pass/fail basis or may be scored. The job specific questions relate to the following knowledge, skills and abilities required to do the work of this position.

- Ability to establish and maintain working relationships with Alaska Native Tribes and Corporations and provide advice and guidance to enhance the relationships between the Federal Subsistence Board and these entities.
- Knowledge of natural resource management practices, legal mandates, and resource project planning principals.
- Knowledge of Title VIII of the Alaska National Interest Lands Conservation Act and Alaska subsistence regulations.
- Ability to bring together diverse cultures to reach common solutions.

BENEFITS:

To explore the major benefits offered to most Federal employees, visit the Office of Personnel Management's website at: [Benefits](#).

OTHER INFORMATION:

Travel and relocation expenses will be paid in accordance with the Federal Travel Regulations and Departmental policy (including home;buy).

Interagency Career Transition Assistance Program (ICTAP) and Career Transition Assistance Program (CTAP): ICTAP provides eligible displaced and CTAP provides eligible surplus and displaced Federal competitive service employees with selection priority over other candidates for competitive service vacancies. If your agency has notified you in writing that you are a displaced employee eligible for ICTAP or CTAP consideration, you may receive selection priority if: 1) This vacancy is within your ICTAP or CTAP eligibility; 2) You apply under the instructions in this announcement; and 3) You are found well-qualified for this vacancy. You must provide proof of eligibility with your application to receive selection priority. Such proof may include a copy of your written notification of ICTAP or CTAP eligibility, or a copy of your separation personnel action form. Information about ICTAP/CTAP eligibility is available from OPM's Career Transition Resources website at: [career transition](#).

CTAP and ICTAP eligibles will be considered well qualified if they earn a minimum score of 90 on the rating criteria for this position.

FWS may use certain incentives, currently offered by the Federal government, to attract high quality applicants.

HOW TO APPLY:

To begin click the Apply Online button and follow the prompts to register, answer a few questions, and submit all required documents.

To return to your saved application, log in to your USAJOBS account and click on "Application Status." Click on the position title, and then select Apply Online to continue.

We strongly encourage you to apply online. If you cannot apply online, you may FAX your resume, assessment questionnaire, and supporting documents to (478) 757-3144. You must print a copy of [OPM Form 1203-FX](#), document your responses to the assessment questionnaire [View Occupational Questionnaire](#) and use the official FAX coversheet found [here](#). For both of these forms the vacancy identification number is: 594848

The complete Application Package must be submitted by 11:59 pm Eastern Time or 7:59 pm Alaska Time on Friday, February 03, 2012

Who Can I Contact if I Have a Question?

If you have questions about this announcement or the application process, contact Joy Edge at (907) 271-3338 or toll free at (888) 859-4183. Reference the title Native Liaison and/or the vacancy announcement number R7-12-594848-JE.

REQUIRED DOCUMENTS:

In addition to the online application (resume and responses to the questionnaire), you are required to submit the following forms:

- Career Transition Assistance Program (CTAP) or Interagency Career Transition Assistance Program (ICTAP) eligibles: documentation verifying your CTAP/ICTAP eligibility - this includes a copy of the agency notice and your most recent SF-50 noting current position, grade level and duty location, if applicable.
- Veterans' Preference: If you are entitled to veterans' preference, you should indicate the level of veterans' preference you are claiming on your resume. Your veterans' preference entitlement will be adjudicated (verified) by the employing agency using the documents you provide. If documents supporting veterans' preference are not received, then veterans' preference will not be given.

For 5-point veterans' preference, provide your DD-214 (Certificate of Release or Discharge from Active Duty), official statement of service from your command if you are currently on active duty, or other official documentation (e.g., documentation of receipt of a campaign badge or expeditionary medal) that proves your military service was performed under honorable conditions.

For 10-point veterans' preference, submit a Standard Form (SF) 15, Application for 10-Point Veteran Preference, DD-214, and the required documentation.

Hard copy application materials, submitted without prior Human Resources approval, will be considered as an incomplete application. If the required documents are not submitted your application may be considered incomplete.

NOTE: There is a 10 page limit on each type of document that is faxed; information on excess pages will be lost. There is no limit on the number of pages when submitting online.

AGENCY CONTACT INFO:

Joy Edge
Phone: (907)271-3338

Agency Information:
US Fish and Wildlife Service Alaska
222 West 7th Ave 13
Anchorage, AK
99513

WHAT TO EXPECT NEXT:

Once the online questionnaire is received you will receive an acknowledgment email that your submission was successful. After a review of your complete application is made you will be notified of your rating and or referral to the hiring official. If further evaluation or interviews are required you will be contacted.