



US Department of Education Alaska Native Adult Education Program

Course: HSET

Application Deadline: Friday, March 29, 2013

Location: Anchorage, AK

Training Dates: April 8—May 10, 2013

Important: Print clearly and complete every section. Incomplete applications will not be processed.

Section 1: Personal Data

Legal Last Name: _____ First Name: _____ Middle Name: _____

Mailing Address: _____ Date of Birth: _____
SSN# _____

City: _____ St: AK Zip: _____ Email: _____

Home Phone# _____ Cell/Message Phone# _____

Alaska Driver's License/State ID# _____

Emergency Contact Information: Name: _____

Home Phone# _____ Work Phone# _____

Address: _____ City: _____ St: _____ Zip: _____

Section 2: Housing Information

I will be living at:
 Home
 Family/Friends
 Hotel _____
Family/Friends Address: _____

Section 3: Employment Status/Experience

I am: _____ Are or Were you: _____ Current Employer: _____
 Employed Full time Seasonal Last Employer: _____
 Unemployed Part time On-Call Employer Phone: _____
I am: Collecting unemployment benefits Length of Employment: _____
 Eligible to collect unemployment benefits

Last Name _____

First Name _____

Section 4: Employment Goals

Employers I am interested in:

Positions I am interested in:

Employer 1 _____

Position 1 _____

Employer 2 _____

Position 2 _____

Employer 3 _____

Position 3 _____

Please describe what job or jobs you would like to be employed in after completing this training:

Section 5: Other Financial Resource Disclosure

Are you eligible to receive a scholarship from any ANCSA Regional, Village Corporation, or related subsidiary? (Examples: ASRC, Doyon, NANA, CIRI, etc.)

No Yes

Please explain:

Section 6: Verification of Grant Eligibility

I am an Alaskan Native currently residing in Alaska. I will submit a copy of CIB – Certificate of Indian Blood documentation.

Initial

- Alaska Drivers License or State issued ID Card
- FMCSA/DOT Drug Test
- Social Security Card
- Letter of Recommendation (from Current Employer, Past Employer, or Tribal Council)
- Complete Work History or Resume (5 years minimum)
- Copy of your High School Diploma or GED

I certify that I have all of the above documents and will submit them with my application.

Initial

Section 7: Verification of Age, Residency & Citizenship

I certify that I am at least 18 years of age.

Initial

I certify that I am a United States citizen *and* Alaskan resident.

Initial

Last Name _____

First Name _____

Section 8: Educational Background

High School Attendance

High School: _____

OR GED

City/State: _____

State Issued: _____

Month/Year graduated: _____

Year: _____

Post-Secondary Attendance

Have you ever attended any prior post-secondary academic or vocational institution?

No

Yes If Yes, please list:

Name	Dates Attended
_____	_____
_____	_____
_____	_____

Section 9: References

List Three References, one who will write a Letter of Recommendation on your behalf:

At least one reference must write a Letter of Recommendation on your behalf for grant funding. It is your responsibility to contact the reference and ensure the submittal of the letter. Please request them to do so. The letter should be specific and include their knowledge of your work ethic. They should also describe their belief that you will finish this training program and upon exit, be employable.

Name	Phone Number	Indicate who authored the Reference Letter:
_____	_____	<input type="checkbox"/>
_____	_____	<input type="checkbox"/>
Local Tribal Contact: _____	_____	<input type="checkbox"/>

Section 10: Personal Plans

Please describe your personal plans upon training completion.

Last Name _____

First Name _____

Section 11: Statement of Correctness, Understanding, Authorization and Privacy Act Waiver

I understand that if I break any training policies from the school, for any reason, I may be **required to reimburse all grant funds** used for tuition, fees, safety gear, etc.

Required

I hereby attest that I am prepared to **attend** a 5 Week Training Program, up to 10 hours a day for 5 days a week.

Required

I hereby attest that the **courses** I take are **geared toward a job** suitable for obtaining employment in the oil and gas industry or construction field. I understand that these fields most likely require that you work 10 – 12 hour shifts for up to or beyond 2 weeks consecutively. I am fully committed to working long hours. I am willing to travel in my region and throughout the state in order to work.

Required

I understand that I am **required to obtain a 5-panel drug screen** and **physical exam**. I understand that these are mandatory to participate in this program.

Required

I **understand and consent** that if selected; I will be placed in a random drug testing database and could be called at any time for a retest. I understand that if I fail a drug test, I will be required to reimburse any grant funds used for tuition, fees, safety gear, etc.

Required

I understand that there are physical demands of working in the oil and gas industry. I have suitable outdoor work gear such as work boots, warm jacket, pants, coat, hat, etc. I am prepared to work in harsh weather conditions for long periods of time.

Required

I hereby authorize the **release of any of the information contained within this application** as necessary to report to the US DOE, assist me in obtaining additional financial assistance and/or job placement.

Required

I hereby attest that **all** the information I have provided to Northern Industrial Training, LLC is **true**, correct, and complete.

Required

Signature

Date

Completed application must be received by the deadline date to be considered for training. Late applications will not be considered.

E-Mail, fax, or mail the completed application and all required paperwork to:

**Northern Industrial Training LLC,
Attn: Buffi White
1740 N Terrilou Ct, Palmer, AK 99645
Fax: 907.357.6430**

If you have any questions, please email: scott.shoemaker@nitalaska.com

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